

**ARCHBISHOP CARROLL HIGH SCHOOL
211 MATSON FORD ROAD
RADNOR, PA 19087
(610) 688-7610**

Guidance Office

Dear Parent/Guardian and Student:

In accordance with the right to privacy act, we are requesting your signature giving consent to release a copy of the student's official high school transcript to a third party such as: a college, a scholarship sponsor, a college coach, etc.

The permission is necessary if we are to forward any record of a student's accomplishments at Archbishop Carroll High School. Each time a record is sent, the student will sign a release specific to the place the transcript is being sent.

Thank you for your cooperation. Please contact the Guidance Office at 610-688-7610 if you have any questions.

I give permission for Archbishop Carroll High School to forward a copy of my child's records to third parties, as requested. The student is responsible for sending the SAT and/or ACT scores directly to the colleges.

Student's Name _____ I.D. # _____

Parent's Signature _____ Date _____